OTS HOLDINGS LIMITED

(Company Registration No. 201505559W)
(Incorporated in the Republic of Singapore)

14 October 2024

Dear Shareholders,

The Annual General Meeting for the financial year ended 30 June 2024 ("**AGM**") of OTS Holdings Limited ("**OTS**" or the "**Company**", together with its subsidiaries, the "**Group**") will be held physically at 30 Senoko South Road, Singapore 758088 on Tuesday, 29 October 2024 at 9.30 am.

There will be no option for shareholders to participate virtually.

We are pleased to enclose printed copies of the Notice of AGM and Proxy Form for the Company's upcoming AGM (collectively, the "**AGM Documents**"). The AGM Documents together with this letter, are also made available on the Company's website at the URL https://www.ots-holdings.com/investor-relation, and on SGXNet at the URL https://www.sgx.com/securities/company-announcements.

We would like to bring the following matters to your attention:

Shareholders may participate in the AGM by:

(a) attending the AGM in person;

(b) submitting questions to the Chairman of the AGM in advance of or at the AGM; and/or

(c) voting at the AGM (i) themselves; or (ii) through duly appointed proxy(ies).

For the AGM, SRS investors who wish to appoint the Chairman of the AGM as proxy should approach their respective SRS Operators to submit their votes by 9.30 am on 18 October 2024.

The instrument appointing a proxy or proxies must be submitted to the Company in the following manner:

(a) if submitted by post, be lodged with the Company's Share Registrar, Tricor Barbinder Share Registration Services at 9 Raffles Place, #26-01 Republic Plaza Tower 1, Singapore 048619; or

(b) if submitted electronically, be submitted via email to the Company's Share Registrar, Tricor Barbinder Share Registration Services at sg.is.proxy@vistra.com,

in either case not less than seven-two (72) hours before the time appointed for the AGM (i.e., by 26 October 2024 on 9.30 am).

Softcopies of Annual Report for the financial year ended 30 June 2024

As part of the Group's commitment to conservation of the environment, the Company is using electronic communications for the transmission of the Company's annual report for the financial year ended 30 June 2024 ("**FY2024**") ("**Annual Report**"). The Annual Report will be available for download from the Company's corporate website at the URL https://www.ots-holdings.com/investor-relation under "Reports" and from SGXNet at the URL https://www.sgx.com/securities/company-announcements from the date of this letter. You will need an internet browser and PDF reader to view these documents.

We sincerely hope that you will join our sustainability efforts and download the Annual Report from OTS's corporate website or SGXNet. However, if you still wish to receive printed copies of the Annual Report for this year, please complete the Request Form (which can be found in below section of this letter) and return it to 30 Senoko South Road, Singapore 758088, no later than 21 October 2024. Alternatively, you may also email the Request Form to enquiry@ots-holdings.com.

By completing, signing and returning the Request Form to us, you agree and acknowledge that we and/or our service provider may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request.

Yours faithfully
For and on behalf of
OTS Holdings Limited

Chan Lai Yin
Company Secretary

Request Form

To : **OTS HOLDINGS LIMITED**

Please tick

Please send me a printed copy of the Annual Report for the financial year ended **30 June 2024**. ☐

Name(s) of Shareholder(s) : _____

NRIC/Passport/UEN Number : _____

Mailing Address : _____

The shares are held by me/us in or under:–

☐ CDP Securities Account No: _____

☐ SRS Account

☐ Physical Scripts

Signature: _____ Date: _____

Affix
Postage
Stamp

The Company Secretary

OTS HOLDINGS LIMITED

30 Senoko South Road
Singapore 758088